



University Center & Event Services

UNIVERSITY OF COLORADO
COLORADO SPRINGS

Event Equipment and Labor Rates

2024-2025

Sound System Packages*	Student Rates	Internal Rates	External Rates
SMALL SOUND SYSTEM PACKAGE (<50 attendees) <i>1 Speaker, 1 Wired Microphone, 1 Mic Stand</i>	\$ 40.00	\$ 65.00	\$ 100.00
MEDIUM SOUND SYSTEM PACKAGE <i>2 Speakers, Mixer, up to 3 Wired Mics + Mic Stands, Audio Tech Required</i>	\$ 50.00	\$ 100.00	\$ 150.00
LARGE SOUND SYSTEM PACKAGE <i>4 TurboSound Speakers, Mixer, up to 6 mics (wired or wireless) + Mic Stands, Audio Tech Required</i>	\$ 100.00	\$ 200.00	\$ 300.00
Misc. Audio Equipment*	Student Rates	Internal Rates	External Rates
Microphone, Wired	\$ 10.00	\$ 15.00	\$ 25.00
Microphone, Wireless Handheld OR Lapel (choose one)	\$ 20.00	\$ 30.00	\$ 50.00
Media/Press Mult-Box	\$ 15.00	\$ 25.00	\$ 50.00
Speaker (mackie or TurboSound) + Stand	\$ 30.00	\$ 50.00	\$ 75.00
Speaker (JBL Bluetooth) +Stand	\$ 15.00	\$ 50.00	\$ 75.00
Video Presentation Package*	Student Rates	Internal Rates	External Rates
SMALL VIDEO PRESENTATION PACKAGE <i>Projector, screen, small sound system, podium</i>	\$ 75.00	\$ 135.00	\$ 245.00
GALLOGLY EVENT CENTER VIDEO PRESENTATION PACKAGE <i>Projectors, 2 screens, medium sound system, podium</i>	2 \$ 300.00	\$ 400.00	\$ 650.00
Misc. Video Equipment*	Student Rates	Internal Rates	External Rates
Projector + Screen	\$ 20.00	\$ 40.00	\$ 80.00
Video Conferencing Kit (<16 attendees) <i>USB Webcam, USB Conference Phone, small tripod</i>	\$ 15.00	\$ 25.00	\$ 40.00
Livestreaming Equipment <i>(*Total services quoted by Production)</i>	Student Rates	Internal Rates	External Rates
Camera	\$ 50.00	\$ 100.00	\$ 150.00
TriCaster	\$ 85.00	\$ 175.00	\$ 250.00

Work Station	\$ 50.00	\$ 100.00	\$ 150.00
Lighting Kit	\$ 25.00	\$ 50.00	\$ 100.00
Mixer + Microphones	\$ 20.00	\$ 40.00	\$ 80.00
Furniture/Fixtures*			
	Student Rates	Internal Rates	External Rates
Table, Round	\$ 3.00	\$ 5.00	\$ 10.00
Table, Buffet (6' x 30")	\$ 3.00	\$ 5.00	\$ 10.00
Table, Seminar (6' x 18")	\$ 3.00	\$ 5.00	\$ 10.00
Table, Cabaret (30" x 42")	\$ 3.00	\$ 5.00	\$ 10.00
Chair, Green Folding	\$ 1.00	\$ 2.00	\$ 4.00
Podium	\$ 15.00	\$ 30.00	\$ 65.00
Canopy (10' x 10') + Weights	\$ 20.00	\$ 30.00	\$ 50.00
Easel	\$ 3.00	\$ 4.00	\$ 8.00
Stanchions (retractable)	\$ 5.00	\$ 8.00	\$ 12.00
Flag, American	\$ 5.00	\$ 7.00	\$ 10.00
Flag, Colorado	\$ 5.00	\$ 7.00	\$ 10.00
Pipe & Drape (per 12' panel)	\$ 7.00	\$ 10.00	\$ 15.00
Whiteboard (portable)	\$ 5.00	\$ 8.00	\$ 15.00
Crowd Barrier	\$ 10.00	\$ 20.00	\$ 35.00
Portable Room Partition	\$ 5.00	\$ 15.00	\$ 35.00
Dance Floor	\$ 200.00	\$ 250.00	\$ 300.00
Miscellaneous			
	Student Rates	Internal Rates	External Rates
Box Truck Delivery (non-Auxiliary Spaces)*	\$ 50.00	\$ 50.00	\$ 50.00
Express Fee	\$ 5.00	\$ 10.00	\$ 15.00
Gaff Tape	\$ 16.00	\$ 32.00	\$ 32.00
Building Opening Fee (Minimum)	\$ 34.00	\$ 50.00	\$ 60.00
Labor Rates (per person-per hour)			
	Student Rates	Internal Rates	External Rates
Event Production Crew (Student)	\$ 16.00	\$ 24.00	\$ 32.00
Building Manager (Student)	\$ 17.00	\$ 25.50	\$ 34.00
Audio Tech (Student)	\$ 17.00	\$ 25.50	\$ 34.00
Streaming Director (Professional Staff)	\$ 50.00	\$ 50.00	\$ 55.00
Standard Building Furniture Relocation	\$ 45.00	\$ 45.00	\$ 45.00
Event Security (3 hour minimum)	\$ 195.00	\$ 195.00	\$ 195.00
Event Security (hourly rate after the 3 hour minimum)	\$ 65.00	\$ 65.00	\$ 65.00

*Fees not applied to Student Organizations/Clubs unless sponsoring an internal/external client

Please refer back to the website for the most updated prices. Event Coordinators will provide the final quotes and invoices.