

# University Center Advisory Board

## Business Meeting Minutes

November 2<sup>nd</sup>, 2017

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### I. Call to Order

Chad Garland, Board Advisor, called to order the meeting at 2:03 pm taking place in room 304 of the University Center.

#### A. Roll Call

Board Members Present: Rebecca Gianarkis, Michael Green, Cheyenne Griswold, Joey Vijayam.

Ex-Officio Members Present: Amandine Habben, Alejandro De Jesus, Chad Garland

Absent: Dr. Sylvia Mendez, Randy Rosso, Ray Fisco, Melissa Cofell, Angel Tran, Elexa Scarbrough

Other: None

### II. Approval of Agenda

### III. Approval of Minutes

### IV. Community Comments & Presentations

#### A. Guest Speaker: Taylor Lindsey – Audio Visual Technician, UCES

Taylor described his position and work as an Audio Visual technician here in the University Center. Mr. Lindsey's main functions are day-of event support, supervising setup crew, and patriating in other various department efforts such as hiring and training/development.

### V. University Center Updates

#### A. University Center Budget

Chad Garland presented on the UCES department budget, specifically identifying sources of funding, breakdown of expenses, and relevant approval processes.

#### B. University Center Programming

1. University Center Movie Night: this Friday 11/17. Marketing is up on campus, please help us talk up the event.
2. Halloween Costume Contest: Very successful event. 49 students in costumes, over 150 participants, collaborated with five UCCS departments.

#### C. Board Roles:

Chad Garland reviewed the requirements of the different board roles and asked committee members to consider a position that best suits them. Chair: leads board meetings, Vice-Chair: supports chair, Secretary: takes meeting notes.

VI. Committee Assignments

VII. Old Business

None

VIII. New Business

IX. Additional Comments & Planning

A. Future Meetings TBD. Alejandro De Jesus will coordinate.

X. Adjournment