

University Center Advisory Board

Business Meeting Minutes

January, 31st, 2018

I. Call to Order: 9:35 am

A. Roll Call

Absent: Cheyenne, Melissa, Elexa, Ray.

II. Approval of Agenda

Motion to approve: passed.

III. Approval of Minutes

Motion to approve: passed.

IV. Community Comments & Presentations

V. University Center Updates

Staff are focused on opening Ent Center. We have assessment data to review.

VI. Committee Reports

Review selections and answer any questions.

- Policy and Services Review: **Randy, Rebecca**
Review University Center procedures and guidelines for adjustments/feedback.
- Bylaws Review: **Sylvia, Joey**
Works to review and provide feedback on University Center Advisory Board Bylaws.
- Budget Review: **Ray, Amandine, Rebecca, Mike**
Meets to review and provide feedback on University Center budget.
- Programming Review: **Cheyenne, Ray, Jake, Melissa**
Provide feedback and support for University Center programming series.
- Space/Facility Review: **Randy, Jake, Cheyenne, Joey, Melissa, Ray**
Examines and makes suggestions for improvements and use of University Center spaces and facilities and possible upgrades/renovations.
- Assessment Review: **Jake, Melissa, Mike**
Designs, collects, and reviews data/feedback on University Center programs, services, and facilities from students, faculty, and staff to advise on possible operational changes.

VII. Old Business

UC Board elections and committee assignments still pending, we will continue to work on this as we progress through the year into next fall.

VIII. New Business

A. Discussion Topic: The “living plant wall” in the lounge in front of café 65 has been very difficult to maintain and we are looking to gather feedback on options for another use for that feature. Suggestions included: video wall, artwork or design feature. The group agreed to think about options to share at the next meeting.

B. Discussion Notes:

Mike: Café 65 lounge furniture is useful. Students want place to study and work on their laptops. Students are all about the devices and they need as much power as needed.

Rebecca: Noted the lights are off during low use hours: evening, weekends and this does not seem welcoming. Also connecting lounge use with events for “after party”. Seating variety helps too. The lounge is a great meet up spots. Additionally, outlets are key for students. Another idea would be to connect with tutoring services through excel center to have drop in, we could add movable partitions in Café 65, to break up the space. Board/table games to sign out would be good for lobby areas, a checkout system may be helpful.

Randy: Likes the idea of keeping a half wall. Otero Jr. College, had a split lounge and survey. Taking down the wall has its virtues also.

Joey: Not having a video wall may create more space for “meet ups” in the lounge/cafe. Space limitations is a factor. SGA survey on student used space: café 65 through Sanatorium Grounds through the library is well used space. Students are looking for space to be social, collaborate, and student space is noted as priority for students.

Amandine: Video would work on the wall opposite on the lounge.

Chad: Will talk to Carols about killing the living wall and communicate the interest in a more comprehensive remodel in the Café 65 servery. Other projects for the University Center include addressing game room, digital signage campus solution for digital advertising, security cameras, and people counters will be added soon. We should also discuss how to make our hallways livelier, similar to Recreation Center with the intent of making the building more engaging.

IX. Additional Comments & Planning

Updates on Office reorganization: Megann and Alejandro are now Associate directors. Megann is managing a centralized Event Service model and Alejandro is overseeing University Center Functions and Ent Center Facility/Front of the House operations. New area is Box Office.

X. **Adjournment:** 1:03 pm