



## University Center Display Application

### Purpose

The University Center is a proud venue to display student, faculty and staff projects for all visitors to enjoy. All submissions will be reviewed and selected by a committee to be posted in the University Center. With the goal to enhance the facility by acting as a venue for student’s creativity, altruistic initiatives, community building, while promoting and enriching student life and culture by providing space to exhibit student, faculty and staff created works. To display art, collection boxes, statues, or banners, the following application and approval process will need to be followed.

### Who Can Participate

Any currently enrolled UCCS student, staff, faculty, or campus department/organization.

### How the Program Works

Please print and submit application in person to the University Center Front Desk. Interested parties can apply to have their exhibits displayed for a maximum of four weeks. The University Center will choose where and how to display each piece. A selection committee will establish criteria which include, but are not limited to, the display pieces, content, subject, its message and relevance to the student body. Other factors include time frame and space availability in University Center.

### Display Responsibility

Applications must be submitted at least two weeks before requested display dates. Display should look neat and presentable. The group or individual is responsible for completely cleaning out display with in the agreed upon time frame. For Display Cases a key will need to be signed out at the front desk. Lost keys may result in a re-keying fee. Displays that are not picked up or cleaned out will result in suspension from the display program.

Contact Name (s) \_\_\_\_\_

Primary Contact Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Group/Department \_\_\_\_\_

Desired location \_\_\_\_\_

Exhibition Request Date (a maximum of four weeks) \_\_\_\_\_

Title	Materials
Purpose/Discription _____	
_____	
_____	
_____	